

Salary Certificate

Name of employee: _____

Lyons Financial Services is processing a loan application at present on behalf of the above applicant, who has informed us that he/she is currently employed by you.
We should be obliged if, in the strictest of confidence, you would give us the information stated below.

1. Address of employee: _____

2. Exact location of employment: _____

3. Staff work number: _____

4. PPS Number: _____

5. Position held with company: _____

6. Date of commencement of employment: _____

7. Has the employee completed his/her probationary period: Yes No

8. Is employment permanent _____
pensionable _____
temporary _____
fixed contract _____

9. Term of contract (is the contract renewable, if renewable, please state terms):

10. Gross Basic Wage/Salary:	€ _____ p.a	Please state which of these is guaranteed
Overtime:	€ _____ p.a	Overtime: _____
Bonus:	€ _____ p.a	Bonus: _____
Commission:	€ _____ p.a	Commission: _____

11. Is the employee on a salary scale: Yes No

12. If yes, what is the maximum of scale: € _____

13. As far as you are aware will he/she continue in your service: _____

On behalf of: _____
(I certify that the above information is accurate)

Signed: _____

Print Name: _____

Position: _____

Company Name: _____

Company Address: _____

Date: _____

Telephone No. _____ Fax No: _____

Registered Telephone Number: _____

Please authenticate with Company
Seal/Stamp

