



High School Academy Registration Form 2016

Student Information					
Last Name		First Name		M.I.	
Address					
Email Address		Social Security #			
Day Phone		Evening Phone			
Date of Birth (mm/dd/yyyy)		Place of Birth (City/State/Country)			
Gender (check one box)	<input type="checkbox"/> Male	Class Level During Fall 2016 (check one box)	<input type="checkbox"/> Junior		
	<input type="checkbox"/> Female		<input type="checkbox"/> Senior		
Name of High School			City of High School		
Citizenship Status (check one box)	<input type="checkbox"/> US Citizen	Country of Citizenship			
	<input type="checkbox"/> Resident Alien				
	<input type="checkbox"/> Foreign Student Visa				
Ethnic Background Check one or more of the following racial categories to describe yourself.	<input type="checkbox"/> American Indian or Alaska Native				
	<input type="checkbox"/> Asian				
	<input type="checkbox"/> Black or African American				
	<input type="checkbox"/> Native Hawaiian or Pacific Islander				
	<input type="checkbox"/> White				
Do you consider yourself Hispanic/Latino? (Check one box)	<input type="checkbox"/> Yes				
	<input type="checkbox"/> No				
Parent/Guardian Information					
Last Name		First Name			
Phone		Email Address			

FOR OFFICE USE ONLY			
Received on			
Processed		Wait Listed	

Registration

For which course would you like to enroll? (Check one box)		Animation: Introduction to Animation M/W/F (9 AM - 12:30 PM)		Filmmaking: Introduction to Production M/W/F (9 AM - 12:30 PM)
		Architecture: Design Lab, Intro to Arch M/W/F (9 AM - 12:30 PM)		Game Art & Design: Intro to Game Design M/W/F (9 AM - 12:30 PM)
		Communication: Public Speaking M/W/F (9:30 AM - 12:30 PM)		Graphic Design: Intro to Photoshop M/W/F (9 AM - 12:30 PM)
		Design Foundation: Drawing M/W/F (9 AM - 12:30 PM)		Professional Writing: Intro to Prof Writing M/W/F (9:30 AM - 12:30 PM)
		Fashion Design: Intro to Fashion Design M/W/F (9 AM - 12:30 PM)		Psychology: Intro to Psychology M/W/F (9:30 AM - 12:30 PM)
How did you hear about this program? (Check all that apply)		Poster at school		Website
		School Counselor		Woodbury Alumni
		Teacher		Friend
		College Fair		Other

Important Notes

- Woodbury University does not discriminate on the basis of sex, race, color, physical handicap, nationality, or ethnic origin in the administration of its policies. The university is accredited by the Senior Commission of the Western Association of Schools and Colleges, and is approved by the Post-Secondary Commission, California Department of Education. The Animation, Design Foundation, Filmmaking, Fashion Design, Game Art and Design, and Graphic Design programs are accredited by National Association of Schools of Arts and Design. The Architecture program is accredited by National Architectural Accrediting Body. These courses are fully transferrable to another college or university; however, where or how these credits are transferred is at the discretion of said institution. These courses are not intended for use as high school credit. If high school credit is given, universities may not accept them as college credit.
- **Cancellations & Refunds**
Cancellations must be received in writing via email to Kelly Nittoli (summerprograms@woodbury.edu). A full refund will be granted to students who cancel enrollment by 5 PM on Friday, May 27, 2016. Cancellations received after 5 PM on May 27 and before 5 PM on Friday, June 17 (the end of the first week) will be awarded a 50% refund. **Refunds will not be granted after 5 PM on Friday, June 17.** Full refunds will be given to students who enroll in a class that is cancelled due to low enrollment. **Classes with fewer than 10 students are subject to cancellation.**
- **Students with Disabilities**
Woodbury recognizes physical and mental disabilities that include mobility, sensory, health, psychological, and learning disabilities, and provides reasonable accommodations to qualified individuals with disabilities once the disability is adequately documented. **It is the responsibility of the parent/guardian to make his/her child's disability known at the time of enrollment and provide appropriate documentation and evaluations to support the accommodations requested.** The University, however, is unable to make accommodations that are unduly burdensome or that fundamentally alter the nature of the service, program, or activity.
- **Processing & Payment**
 - Applications will not be processed until both the completed application and full payment of \$250 is received.
 - Applications must be **mailed** (via the US Post Office). Applications that are walked in will NOT be accepted.
 - Please write all checks and money orders for \$250 and make payable to "Woodbury University." We do not accept credit cards as a form of payment.
 - Once applications are received, payments will be processed immediately. An email with instructions for the first day of class will be sent to both student and parent. This email will also include details on supplies. Please make sure your email addresses are on the first page!
- Please **mail** (via the US Post Office) this form and fee to:

Woodbury University
Attn: Business Office, Gregory Dotson
7500 N. Glenoaks Boulevard
Burbank, CA 91504