

# CS 463 Undergraduate Seminar Speaker Evaluation Form

Evaluator \_\_\_\_\_ Date \_\_\_\_\_

Speaker \_\_\_\_\_ Topic \_\_\_\_\_

Score each of the following aspects of the presentation on a scale of 1 to 5 (5: excellent, 4: good, 3: average, 2: needs improvement, 1: poor.)

### *Preparation*

- |   |   |   |   |   |   |
|---|---|---|---|---|---|
| • Speaker well-prepared                     | 5 | 4 | 3 | 2 | 1 |
| • Understanding of subject                  | 5 | 4 | 3 | 2 | 1 |
| • Quality and comprehensiveness of slides   | 5 | 4 | 3 | 2 | 1 |
| • Email abstract and reference list on time | 5 | 4 | 3 | 2 | 1 |

### *Content*

- |                                     |   |   |   |   |   |
|-------------------------------------|---|---|---|---|---|
| • Topic related to computer science | 5 | 4 | 3 | 2 | 1 |
| • New to CS undergraduate students  | 5 | 4 | 3 | 2 | 1 |
| • Technical depth                   | 5 | 4 | 3 | 2 | 1 |
| • Provided good examples            | 5 | 4 | 3 | 2 | 1 |
| • Organization of presentation      | 5 | 4 | 3 | 2 | 1 |

### *Delivery*

- |                                    |   |   |   |   |   |
|------------------------------------|---|---|---|---|---|
| • Clarity of speech                | 5 | 4 | 3 | 2 | 1 |
| • Smooth transition between points | 5 | 4 | 3 | 2 | 1 |
| • Ability to answer questions      | 5 | 4 | 3 | 2 | 1 |
| • Enthusiasm                       | 5 | 4 | 3 | 2 | 1 |
| • Time spent                       | 5 | 4 | 3 | 2 | 1 |

*Overall (add up all the above scores)* \_\_\_\_\_ /70

Provide your comments and suggestions about the talk. Describe what was good, what could be improved, and what was missing. Refer to specific aspects of the talk to support your comments.