

Employee Referral Bonus | Claim Form

Your Details		
Full Name:	Job Title:	
Brand:	Location / Store:	

Details of your Referral		
Full Name:	Job Title:	
Brand:	Location / Store:	
When did your friend start in the business?		

Tell us a bit about how you know your referral:		

Referring Employee's e-Signature:	Date:
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OFFICE USE ONLY

Form Actioned in Recruitment by:	Date:
Received and Actioned in Payroll by:	Date:

Please ensure you fill out all fields in this form. This will ensure no delays in your claim.

Email completed forms to referrals@cottonon.com.au or fax ATTN: Chris (Group Careers) to +61 3 5277 7001