



# Rental Property Checklist

Inspections Services is responsible for promoting the health, safety, and livability of the housing stock in the City of Minneapolis. Regular inspections of rental properties are conducted to ensure they are safe and well maintained. The following checklist is a practical guide to many of the things that Housing Inspectors look for.

## Exterior

### EXTERIOR WALLS

- Siding is weathertight and free from deterioration and holes
- House numbers visible from public right of way

### PAINT

- Wood surfaces are weather protected
- No peeling, chipping, flaking or otherwise deteriorated paint

### FOUNDATION

- Structurally sound
- Free from holes or gaps, rodent proof
- Proper grading

### ROOF

- Free of leaks
- Structurally sound
- No loose or missing shingles
- Roof overhang free from deterioration and holes

### EXISTING GUTTERS

- Free of debris
- Properly attached and drains away from structure

### CHIMNEY

- Tuckpointing/mortar in good repair
- Flue liner in good repair

### PORCH/DECKS

- Structurally sound and in good repair
- Guardrails required if over 30 inches above grade

### STAIRS/STEPS

- Securely attached and free of deterioration
- Graspable handrails required on stairs/steps with four or more steps/risers
- Continuous guardrails required on open sides of stairways 30 inches or more above grade

## Premises and Accessory Structures

### GARAGES/SHEDS

- In good repair and structurally sound
- Secure and not open to trespass
- Exterior surfaces weather-protected and intact

### FENCES

- Well maintained
- Wood surfaces weather protected

### YARD

- Grass and weeds cut
- Snow shoveled at public sidewalk and all building exit doors
- No vegetation overhanging public right of way
- No litter, car parts, yard waste, construction waste, or other miscellaneous debris
- Proper grading and ground cover
- Firewood neatly stacked and properly stored
- Compost properly contained

### VEHICLES/PARKING

- No commercial vehicles
- Parking only on approved parking surfaces in approved locations
- No abandoned, unlicensed, or inoperable vehicles
- Two vehicle maximum per dwelling unit
- No car repair (except minor repairs to occupant-owned vehicles)

## Interior

### WALLS & CEILINGS

- In good repair
- No loose wallpaper
- Free from holes
- No flaking, chipping, or peeling paint
- Free from water damage

For reasonable accommodations or alternative formats please call the Regulatory Services Accessibility Line at 612-673-3221, or email [RegulatoryServicesADALine@minneapolismn.gov](mailto:RegulatoryServicesADALine@minneapolismn.gov).

People who are deaf or hard of hearing can use a relay service to call 311 at 612-673-3000.

TTY users can call 612-673-2157 or 612-673-2626.

Para asistencia 612-673-2700, Rau kev pab 612-673-2800, Hääi aad Caawimaad u baahantahay 612-673-3500.

## FLOORS

- In good repair
- No holes
- Structurally sound
- No trip hazards (i.e. torn carpet)

## HALLWAY/STAIRS

- Clear pathway
- Handrails/guardrails securely attached
- Continuous guardrails required on open sides of landings/stairways 30 inches or more above grade
- Graspable and continuous handrails
- Floor covering should be intact and secured to stairs

## SLEEPING ROOMS

- Proper egress window or door open to the outside
- Floor space shall be no less than 70 square feet with a seven foot minimum width
- Ceiling height requirements met
- Window treatments required
- Permanent heat source
- Minimum of two duplex electrical outlets or one outlet and one switched overhead light fixture

## WINDOWS

- No broken/cracked glass
- Easily openable and remains open without the use of a prop
- Locks required within 24 feet above grade
- Openable windows must have screens in good repair
- Storm windows required on single pane glass
- Weathertight
- Window frame and sashes must be free of cracked, chipped, peeling, chalking, or flaking paint and caulk

## DOORS

- Fits frame and closes and latches securely
- Proper working hardware
- Weathertight and rodent proof
- Unit exit and entrance doors require deadbolt locks
- Storm/screen doors are maintained in good condition with functioning closers

## KITCHEN

- Cabinets and counters must be in good repair
- Hot and cold running water with adequate pressure
- No loose or dripping faucets
- Drains must function properly, free of obstructions
- Appliances must be in working condition
- Appliances are plugged directly into outlets without the use of extension cords or adapters
- Gas appliances must be connected properly with approved fittings/connectors

## BATHROOM

- Sink and tub/shower properly installed and maintained in good repair with caulking intact
- Toilet properly secured, maintained, and functioning
- Faucets must have a minimum one inch gap above the spill line (i.e. top edge of tub)
- Light fixture required
- Bathroom cabinets must be in good repair
- No loose or leaking faucets
- Water-impervious flooring
- Mechanical venting must work if present
- Hot and cold running water with adequate pressure required to each fixture
- Window treatments required

## Electrical, Mechanical & Plumbing

### ELECTRICAL

- Adequate service and outlets
- Properly installed and accessible service panel
- Fixtures must be intact and properly functioning
- Extension cords cannot be used as permanent wiring
- Cover plates required on all outlets, switches, and junction boxes
- All wiring must be properly installed and maintained

### MECHANICAL

- Safety check of heating facilities over 10 years old is required every two years
- Heating facility must be properly installed and maintained
- Maintain interior temperature of 68 degrees from October to May
- Temporary heating devices shall not be used as primary source of heat
- Fuel burning facility must be connected to an approved chimney, flue, or vent

### PLUMBING

- Plumbing must be installed and maintained to code
- No leaking faucets or pipes
- Waste lines must be properly installed and vented, "S" traps not allowed, no flexible waste lines
- Unused gas & plumbing lines must be capped
- All pipes must be free from defects and obstruction and properly secured
- Gas flex connectors must be Underwriters Laboratory (UL) listed and approved
- Handheld showers must have backflow prevention
- Faucets must have a minimum one inch gap above the spill line (i.e. top edge of sink)
- Hot and cold running water with adequate pressure required to each fixture

## Fire Protection

### GENERAL

- Storage of paint, paper, boxes, rags or other combustible/flammable material not allowed within 10 feet of fuel burning appliances (furnaces, water heaters, etc.)
- Path of egress shall not be blocked by debris, storage, trash, snow, ice or other obstruction
- Third floor units require a second means of egress
- All stairways require continuous, graspable handrails
- Buildings with three or more units require certified fire extinguishers
- If multiple units of a three unit or greater building lead into a common area, doors leading from the units shall have fire rated doors with closers

### SMOKE DETECTORS

- All smoke detectors shall be installed to code and to manufacturer's requirements with working batteries and functional connections
- At least one smoke detector on each level, not including crawl spaces and uninhabitable attics
- Must be present within close proximity to outside of sleeping rooms
- Any smoke detector located within 20 feet of a cooking appliance must be equipped with a silencing switch or be photoelectric

### CARBON MONOXIDE DETECTORS

- All carbon monoxide detectors shall be installed to code and to manufacturer's requirements with working batteries and functional connections
- Must be present within 10 feet of sleeping rooms

## Permit Requirements

- Rental license must be current with fees paid and up to date contact information
- Permit(s) required prior to using basements and attics as habitable space
- Electrical, plumbing, and mechanical work in rental property requires a licensed contractor
- Any structural alterations or changes in building configuration require a permit
- New dwelling units within existing buildings require zoning approval, plan review, and proper permits prior to habitation
- When interior alterations, repairs or additions requiring a permit occur, the dwelling unit must be provided with smoke alarms as required by new building code.
- Visit [minneapolismn.gov/mdr/permits](http://minneapolismn.gov/mdr/permits) for other requirements or clarification

## Required Posted Notices

### ALL RENTAL PROPERTIES

- Who to Call poster
- Rental License Certificate

### SHORT TERM RENTAL SPECIFIC

- Contact Information: Owner and Emergency
- Short Term Rental Certificate
- Floor plan indicating fire exits and escape routes

## General Information

The above checklist is based on the Minneapolis Code of Ordinances—in particular, the Housing Maintenance Code, which can be found in Chapter 244.

For more information, please visit our website at [minneapolismn.gov/rental-licenses](http://minneapolismn.gov/rental-licenses) where you can learn more about rental licensing, regulations, housing code and other helpful resources.

To report a problem, call 311 or dial 612-673-3000 if outside of the city limits.