

HVAC Service Invoice in PDF Format



Template#: c5109

HVAC Service Invoice was designed by and initially released on <https://www.InvoicingTemplate.com> on Sunday, March 26, 2017, and is categorized as **Service**. As always **HVAC Service Invoice Template** was published in two editions - one free **HVAC Service Invoice**, and another Uniform Invoice Software version that is able to turn **HVAC Service Invoice** into complete invoicing software. This "**HVAC Service Invoice in PDF Format**" document includes brief description about the template, as well as a PDF invoice form exported from "hvac-service.xlsx". Visit [the collection page](#) to find our collection of PDF invoice templates!

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HVAC Service Invoice - Summary

This free HVAC service invoice template includes two forms on the "Invoice" worksheet. The first is a regular invoice form, and the second is a Heating & Air Conditioning service order / work order form.

HVAC Service Invoice - PDF Format

Mechanical Services Business Name

INVOICE

Address

City State ZIP

DATE		INVOICE #	
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BILL TO	SERVICE LOCATION
Name	Name
Address	Address
City, State ZIP	City, State ZIP
Phone	Contact
Email	
Customer #	

LABOR

Item#	DETAILS	RATE	HOURS	AMOUNT
TAX 1			6.000%	-
AMOUNT				

PARTS AND MATERIALS

Item#	DETAIL	PRICE	QUANTITY	AMOUNT
TAX 2			8.25%	-
AMOUNT				

INVOICE TOTAL

TOTAL AMOUNT PAYABLE

THANK YOU FOR YOUR BUSINESS!

INVOICE #		DATE		Technician	
<u>Reason for today's call:</u>					
<input type="checkbox"/> Work Complete		<input type="checkbox"/> Work Incomplete		<input type="checkbox"/> Outstanding Proposal	
<input type="checkbox"/> Service, Res		<input type="checkbox"/> U.S.A. + - PTU		<input type="checkbox"/> Warranty	
<input type="checkbox"/> Service, Comm		<input type="checkbox"/> Extended Warranty		<input type="checkbox"/> Installation	
<input type="checkbox"/> Comm Agreement		<input type="checkbox"/> Call Back		<input type="checkbox"/> IAQ	
<input type="checkbox"/> Other					
Time Dispatched: _____		Arrival Time: _____		Time Completed: _____	
Type: _____		Age: _____		Type: _____	
Brand: _____		Age: _____		Brand: _____	
Model: _____		Age: _____		Model: _____	
Serial No.: _____		Age: _____		Serial No.: _____	
<u>Work Performed:</u>		Filter Size: _____			
<input type="checkbox"/> Cleaned O.D. Coil		<input type="checkbox"/> Checked Air Filter		<input type="checkbox"/> Checked Heat Exch.	
<input type="checkbox"/> Checked Coils		<input type="checkbox"/> Changed Air Filter		<input type="checkbox"/> Superheat _____	
<input type="checkbox"/> Checked Refrigerant Chg.		<input type="checkbox"/> Cleaned I.D. Coil		<input type="checkbox"/> Adjusted Refrigerant Chg.	
<input type="checkbox"/> Checked Belts		<input type="checkbox"/> Checked for Ref. Leaks		<input type="checkbox"/> Vacuum Burners	
<input type="checkbox"/> Checked Motors		<input type="checkbox"/> Checked Pulleys		<input type="checkbox"/> Replace Thermocouple	
<input type="checkbox"/> Amp Check		<input type="checkbox"/> Lubricate Motor/Bearings		<input type="checkbox"/> O.D. _____	
<input type="checkbox"/> Volt Check		<input type="checkbox"/> Checked Safety Controls		<input type="checkbox"/> I.D. _____	
<input type="checkbox"/> Checked Thermostat		<input type="checkbox"/> Checked Electrical		<input type="checkbox"/> Subcool _____	
Ant. Set _____		Connections _____			
Description of Work Performed:					
Technician Recommendations:					
<input type="checkbox"/> Customer Declined					
Environmental Performance					
_____ Lbs. Refrigerant Recovered		<input type="checkbox"/> Service Valves in use			
_____ Lbs. Refrigerant Installed		<input type="checkbox"/> Customer Advised of Leaks			