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| 1)Executive Summary | | | | | | | | | | | | | | |
| Project Manager | | | Status Date | | | | | Phase | | | Launch Date | | | |
| Target | | | Actual |
|  | | |  | | | | |  | | |  | | |  |
| Project Status Schedule | | G |  | | | | | | | | | | | |
| Green = Launch On Schedule | | | | | Yellow =Tasks Behind Schedule | | | | | | | | Red = Critical Path Impact | |
| Project Status  Budget | | G |  | | | | | | | | | | | |
| Green = At or Under Budget | | | | | Yellow = Trending Over Budget | | | | | | | Red =EAC = Over Budget | | |
| Hours Budget | Actual Hours | | | ETC | | | EAC | | VAC | Comment | | | | |
|  |  | | |  | | |  | |  |  | | | | |
| Project Document Repository | | | | | |  | | | | | | | | |

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| 2) Key Schedule Milestone Tracking | | | | |
| Milestone | Target Date | Actual Date | Status | Comments |
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| 3) Steering Team Escalation |

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| 4) Progress from Previous Week |

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| 5) Progress Planned for This Week |

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