

Please use this Risk Assessment template to create your own Risk Assessment document for your business. Risk Assessments are required by law for UK businesses.

We have included one example in our template, to use this document yourself simply change the company name to your own and fill out the information appropriately in each column.

You should discuss your Risk Assessment with all employees so that everyone is aware of their responsibilities and of potential hazards in the workplace.

Risk Assessments should be regularly reviews, with out of date risks removed and new risks added as workplace practice or equipment changes.

For more on Risk Assessment, including how to carry out and document risk assessments that meet Government standards, come on our Training's [IOSH accredited Risk Assessment course](#). This 1-day course is the only IOSH accredited Risk Assessment course in the country and at the end of the day you will receive an IOSH Risk Assessment Certificate.

What is the hazard?	Who might be harmed and how?	What are you doing to manage this hazard?	What else could you do to manage this hazard?	Who will do this?	When will it be done?	Date Completed	Signed
<i>Faulty electrical equipment</i>	<i>Employees and visitors may be injured when using electrical equipment through electrical shock.</i>	<i>All electrical equipment is PAT tested to ensure it meets health & safety standards.</i>	<i>All faulty equipment should be clearly identified as such until it is fixed. A procedure for notifying maintenance about issues will be implemented.</i>	<i>All employees, maintenance to monitor.</i>	<i>01/08/2012</i>	<i>01/08/2012</i>	<i>AT</i>