

**\*\*\*\*\*BE SURE TO USE CURRENT CATALOG PRICES\*\*\*\*\***

**RIDGWAY AREA SCHOOL DISTRICT  
SUPPLY REQUISITION FORM**

**DEPARTMENT/GRADE** \_\_\_\_\_

**REPRESENTATIVE NAME** \_\_\_\_\_

<b>TEACHER INITIALS</b>	<b>RELATED STANDARDS</b>	<b>DESCRIPTION-SIZE, COLOR, ETC.</b>	<b>SUPPLIERS NAME AND ADDRESS</b>	<b>STOCK NO.</b>	<b>UNIT</b>	<b>QTY ON HAND</b>	<b>QTY TO BUY</b>	<b>UNIT PRICE</b>	<b>TOTAL COST</b>

**PRINCIPAL'S SIGNATURE** \_\_\_\_\_

**TOTAL** \_\_\_\_\_