SPARKRØCK

Stakeholder Analysis Template SAMPLE

Priority (1,2,3)	Stakeholder (Individual, Group)	Type of engagement (inform, consult, involve, collaborate, empower)	Method (interview, focus group, polling)	Date/ Frequency (Weekly, Monthly)	Person responsible	Completed (Yes, No, Ongoing)

Stakeholder	Stakeholder interests in the Project	Assessment of Impact and Authority	Potential strategies for gaining support and reducing objections
Stakeholder name and position/title	Ares of interest - functional, operational, specific project outcome or key knowledge area	Determine the level of authority and level and type of impact (positive or negative)	Specific actions planned to gain support and reduce objections, leverage supporters, and neutralize detractors.