

Save It For A Rainy Day: Substitute Information

By Shawna Peryea
Caffeinated and Creative



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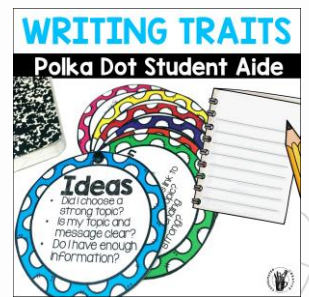
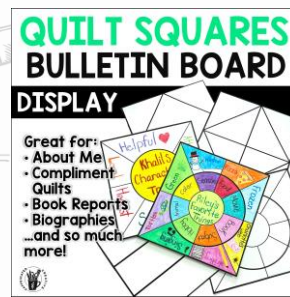
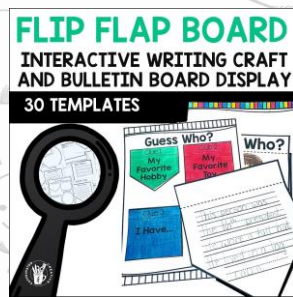
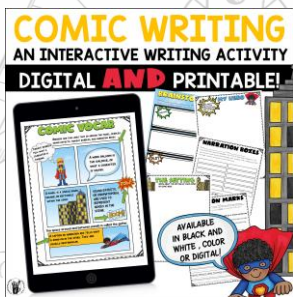
Thank you for downloading this product! My goal is to help educators like YOU save time with fun, educational, and easy to prep resources so you can focus on just teaching! Be sure to connect with me using the tabs above! If you have any questions or concerns, please contact me at



-Shawna

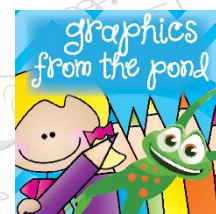
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How to Edit



Thank you for downloading this EDITABLE "Save It For A Rainy Day" Substitute Information. There are four different pages available in the product.

- Class Information
- Student Information
- Classroom Management and Policies
- While You Were Out

Each is available in color or black and white.

To use this product, either print and write in the information or edit in PDF. To edit type in your information where the highlighted text boxes are. If you need further assistance please leave a question in my store. For this file I used KG First Time in Forever as a font.

Classroom Information			
Teacher's Name:		Classroom Number:	Number of Students:
Grade Level:			
Class roster can be found:		How to do attendance:	
Emergency Procedures can be found:			
Important Contacts			
	Name	Phone Number	
Principal			
Secretary			
Other			
Important Times			
Start time	Recess time	Lunch time	Dismissal
Special	Day	Time	



Classroom Information



Teacher's Name:	Classroom Number:	Number of Students:
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	Name	Phone Number
Principal		
Secretary		
Other		

Important Times

Start time	Recess time	Lunch time	Dismissal
Special	Day	Time	



Student Information



Helpful students:

Students with medical conditions/allergies:

Students that leave the classroom for services

Name of Student	Class/ Teacher	Day/ Time

Other Information



Classroom Management and Policies



Behavior Management System

Positive reinforcement strategies used:

Bathroom policy:

Food and water rules:

End of the day clean up:

Other procedures:

Where to find important items:

Other important information:



While You Were Out



Substitute Name _____ Email _____

Absent Students

Students who
needed several
reminders:

Helpful Students

What we accomplished or didn't accomplish today:

Notes

